Located an hour's drive from Cape Town, Drakenstein Municipality is the top-rated secondary city for good governance and service delivery excellence in service delivery and finance management. It covers Paarl (where its head office is based), Wellington, Mbekweni, Gouda, Hermon, Saron and Simondium. A fast-growing, progressive region and investment destination, Drakenstein boasts excellent infrastructure, top-performing schools, and vibrant business, manufacturing, sport and tourism sectors. Its charm undoubtedly lies in its age-old wine farms, historical landmarks and architecture, beautiful scenery, cycling and hiking trails, and adventure sport offerings.

The successful applicants will be committed to the achievement of Drakenstein Municipality's vision, namely:

"A CITY OF EXCELLENCE"

Should you comply with the minimum requirements of this post, possess the necessary integrity and excellent track records; you are invited to apply for a performance-based, permanent appointment.

City Manager

Total-cost-to-employer remuneration package within the Regulations of the Determination of the Upper Limits for Senior Managers of a Category 6 Municipality:
Negotiable from R2 281 304 – R2 508 320 plus performance-based bonus and subject to Ministerial Adjustment

Requirements:

- A degree at the National Qualifications Framework Level 8 in public management, political science, social sciences, law or other relevant qualification;
- At least 10 years senior management experience in local government or related environment;
- Ability to plan activities, goals and objectives of staff members in the Office of the City Manager and monitor compliance to same as dictated by group policy;
- Computer literacy; principles and practices of project management;
- Driver's license;
- Proven experience in a successful institutional transformation within the public or private sector;
- Sound interpersonal skills;
- Conflict management;
- Advanced sound knowledge of the relevant legislation that governs employment practices; and

- No criminal record.
- Must comply with all applicable statutory and regulatory requirements for appointment as Municipal Manager, including the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) and the Regulations on Appointment and Conditions of Employment of Senior Manager.

Key responsibilities:

- To promote proper governance and public participation.
- To ensure the financial sustainability of the Municipality in order to fulfil the statutory requirements.
- To provide an effective and efficient workforce by aligning our institutional arrangements to our overall strategy in order to deliver quality services.
- To ensure efficient infrastructure and energy supply that will contribute to the improvement of the quality of life for all citizens within Drakenstein as well as to improve our public relations thereby pledging that our customers are serviced with dignity and care.
- To facilitate sustainable economic empowerment for all communities within Drakenstein and enabling a viable and conducive economic environment through the development of related initiatives including job creation and skills development.
- To contribute to the health and safety of communities in Drakenstein through proactive identification, prevention, mitigation and management of health including environmental health, fire and disaster risks.
- To assist and facilitate the development and empowerment of the poor and the most vulnerable. These include the elderly, youth and disabled.

PLEASE NOTE:

1. Appointments will be made according to the Council's Employment Equity Plan, which ensures representation of designated groups, including those with disabilities in the Municipality.
2. It would be expected of candidates to be subjected to thorough evaluations. Previous and current employers and references will be contacted. Verification will be done on qualifications, criminal and credit records. The candidates will be required to disclose all financial interests. Original qualification certificates must be produced at any resultant interviews.
3. All applications must be submitted with a detailed CV, certified copies of qualifications and the names of at least three references with e-mail addresses from current and previous employers as well as a **fully completed application form for senior managers**, available from

the municipal website, www.drakenstein.gov.za. Applications must be emailed citymanagerapplication@drakenstein.gov.za and enquiries may be directed to the same email address or to 021 807 4508.

4. Canvassing for the purpose of being appointed is not permitted, and proof hereof will result in disqualification.
5. Appointments are subject to the signing of employment contracts and performance agreements in term of the Municipal Systems Act. These appointments will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers.
6. Shortlisted applicants will be informed of the outcome of the selection process on completion thereof. The Council reserves the right not to make any appointments.

CLOSING DATE: 30 October 2026

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DR JH LEIBBRANDT

CITY MANAGER